

# **KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL**

## **NOTICE OF NEIGHBOURHOOD PLAN STEERING GROUP MEETING**

**TUESDAY 25.01.2022 AT 7.30PM**

**MEMBERS OF THE PUBLIC WELCOME**

**The meeting will be held in the METHODIST CHAPEL, KIRKBY MALZEARD.**

The purpose of the Steering Group, which is a committee of the Parish Council, is to produce a Neighbourhood Plan for Kirkby Malzeard, Laverton and Dallowgill in accordance with its Terms of Reference.

### **AGENDA**

- 1. Welcome. Receive and approve Apologies. Declarations of Interests.**
- 2. Approve Minutes of meeting held on 30.11.2021.**
- 3. Action Points from previous meeting (where not dealt with elsewhere on Agenda)**
  - a) Invoice for Methodist Chapel Room (£80) hire paid by Parish Council. Current balance of 21-22 grant funding remaining is £7,248.
- 4. Public Consultation.**
  - a) JA and CW to provide final version of the presentation of qualitative responses to be published on the website, for approval.
- 5. Stakeholder Consultation.**
  - a) HM to provide latest version of Stakeholder Consultation document following receipt of remaining outstanding responses since last meeting.
- 6. Matters covered by Steering Group Workshop held on 14.12.2021 attended by Andrew Towleron, CW, FR and HM.**
  - a) Introductory Chapters.

- b) Built Heritage policies including Local Character Buildings and Special Character Areas.
- c) Environmental Policies including Local Green Spaces, Local Wildlife Areas and Night Skies.
- d) Community Facilities.
- e) Housing Need.

**7. Increasing resident participation on Steering Group.** Consider forms of publicity needed to raise awareness of NP locally.

**8. Any other business (items to be included on Agenda of next meeting).**

**9. Date of next meeting.**

**Neighbourhood Plan Contact details:** For information on the Neighbourhood Plan please contact Howard Mountain (Secretary) on [kmlldpc@btinternet.com](mailto:kmlldpc@btinternet.com) Tel. 01765 689390. Agendas, Minutes and other information available under the Parish Council pages of Kirkby Malzeard Area community website:

[www.kirkbymalzeardarea.org.uk](http://www.kirkbymalzeardarea.org.uk)

**Parish Council Contact details:** Clerk - Victoria Preston, 17 Cypress Gardens, Ripon HG4 2LT. Tel: 07725 801675. Email: [clerk.kmlldpc@outlook.com](mailto:clerk.kmlldpc@outlook.com) Facebook: @kmlldpc

**Dated 20.01.2022**